

## NEW BUCKENHAM PARISH COUNCIL

**Minutes** of a meeting of New Buckenham Parish Council at the Village Hall, Moat Lane, New Buckenham on Tuesday 12<sup>th</sup> November 7.30 -8.35pm

**Present:** Cllrs Karen Hobley (Chair), Mary Dowson, Steve Highton, Paul Martin

**Also in attendance:** Trevor Wenman (Clerk) 4 members of the public

**1920/63 Apologies:** Apologies for absence were received and accepted from Cllrs Bingham, Crossman, and Manning, and from District & County Councillor Askew

**1920/64 Minutes: Resolved:** That the minutes of the Council Meeting held on 8th October 2019 be approved as a correct record.

**1920/65 Matters Arising:**

- a. Kerbing etc on Market place. The High Bailiff's Trust would be meeting shortly
- b. Further discussion on sensory play equipment would be deferred to a later meeting – Councillors were reminded to review the information previously provided
- c. Street lights. Two faulty lights had now been reported. TT Jones had determined the problem was with power supply and were awaiting action from UK Power Networks
- d. Right of Way – Marsh Lane. Evidence was being provided by parishioners. A further article would be in the November Parish News. This would be discussed again at the February PC meeting.

**1920/66 Declarations of Interest:** There were none.

**1920/67 Public participation: Resolved** that the meeting be suspended to enable public participation. The following items were discussed.

- a. Pothole at the junction of Church Street and Chapel Street in front of the Inn on the Green. The Clerk agreed to report this.
- b. Dog fouling in the cemetery had been reported
- c. Mrs Thomas was anxious to find spots to plant her oak tree saplings.
- d. The pathway opposite the bus stop at the Market Place was blocked by wheelie bins and overhanging hedge.
- e. Remembrance Day. The Chair asked for a new commemorative wreath to be purchased for next year to lay at the war memorial on behalf of the Parish Council.

**1920/68 Community Project Fund:** The Council considered recommendations from the Community Project Fund Group to approve the following grant applications received prior to 30 September 2019:

- a. New Buckenham Fund Raisers had requested £1,500 to meet half the cost of providing a storage container at the Village to store equipment used for the annual fete and other events.
- b. Climate Action Now had requested £387 for the purchase of a tree.

**Resolved:** that the above applications for funding be approved.

**1920/69 Financial Matters:**

- a. **Financial Report.** The Council received and noted a financial report from the Clerk up to 31 October 2019
- b. **Donations.** The Council considered requests for donations to the Royal British Legion and Norfolk Citizens Advice. **Resolved** to make a grant of £50 to each organisation
- c. **Payments for November**  
**Resolved** that the following payments be approved/noted as appropriate:

<b>Payments List November 2019 for approval/noting (revised)</b>			
<b>Payments marked with a cheque number for approval at this meeting</b>			
<b>Payments marked DDR or STO are for information only</b>			
	<b>Net</b>	<b>VAT</b>	<b>Gross expenditure</b>
<b>11/11/2019</b>			
<b>EON</b>	<b>26.64</b>	<b>1.33</b>	<b>27.97</b>
Street lights electricity October 2019 DDR	26.64	1.33	27.97
<b>12/11/2019</b>			
<b>Broadland Tree Services</b>	<b>1,174.07</b>	<b>234.81</b>	<b>1,408.88</b>
Grounds Maintenance October 2019 102071	614.07	122.81	736.88
Cut and clear cuttings from Churchyard 102071	220.00	44.00	264.00
Pruning of two sorbus trees in Marsh Lane 102071	340.00	68.00	408.00
<b>Royal British Legion</b>	<b>50.00</b>	<b>0.00</b>	<b>50.00</b>
Donation 2019 102076	50.00	0.00	50.00
<b>V Baker</b>	<b>60.00</b>	<b>0.00</b>	<b>60.00</b>
Closed churchyard gardening November 102069	60.00	0.00	60.00
<b>V Highton</b>	<b>220.00</b>	<b>0.00</b>	<b>220.00</b>
Community Car Scheme Grant from BDC - October 19- March 20 102075	220.00	0.00	220.00
<b>C B Wright Associates</b>	<b>500.00</b>	<b>0.00</b>	<b>500.00</b>
NHP review of consultation statement and advice 102073	500.00	0.00	500.00
<b>Greystoke Graphics</b>	<b>126.00</b>	<b>0.00</b>	<b>126.00</b>
Neighbourhood Plan - website hosting annual costs 102072	126.00	0.00	126.00
<b>All Pests and Country Services</b>	<b>970.00</b>	<b>194.00</b>	<b>1,164.00</b>
Repairs to Allotment fence and replacement of play area fence 102074	970.00	194.00	1,164.00
<b>D Crossman</b>	<b>54.00</b>	<b>0.00</b>	<b>54.00</b>
Reimbursement of cost of dog fouling signs for Play area 102077	54.00	0.00	54.00
<b>Norfolk Citizens Advice</b>	<b>50.00</b>	<b>0.00</b>	<b>50.00</b>
Donation 2019 102079	50.00	0.00	50.00
<b>28/11/2019</b>			
<b>T Wenman</b>	<b>442.73</b>	<b>0.00</b>	<b>442.73</b>
Salary for November 2019 (net of tax and pension contribution) STO	330.81	0.00	330.81
Clerk's Office Expenses contribution November 2019 STO	35.00	0.00	35.00
Clerk's travelling and admin expenses July-September 2019 102078	76.92	0.00	76.92
<b>Grand Total</b>	<b>3,673.44</b>	<b>430.14</b>	<b>4,103.58</b>

### **1920/70 Planning**

- a. The Council considered the following planning application notified since the last meeting

FUL/2019/0010

Double Banks Farm, Old Buckenham Road, Carleton Rode, NR16 1NH

Change of use of existing waste processing/composting facility including in-vessel composting to an HCI (Household, Commercial and Industrial) waste processing and recycling facility to produce RDF (Refuse Derived Fuel) and SRF (Solid Recovered Fuel) grade material

**Resolved** to lodge an objection based on the potential for damage caused to New Buckenham Village by increased numbers of heavy vehicles using the village as a short cut to and from the site.

- b. The Council noted the following planning decision notified since the last meeting

**3PL/2019/1024/HOU**

Front/Side extension and fencing

Castle Hill House Castle Hill Road New Buckenham

Approved

**1920/71 Neighbourhood Plan:** Charles Oxley, Chair of the NHP steering group updated the council on progress. The Draft Plan was now being type set ready for its Regulation 14 pre- submission consultation. A launch event for the draft plan was being planned before Christmas, which would be followed by at least 6 weeks of public consultation.

### **1920/72 Highways issues**

- a. Informal white lines - Market Place/King Street. The Clerk had met with David Jacklin at NCC Highways. The advice on informal white lines was that, whilst it was relatively inexpensive to paint a "H bar" to deter parking, the siting and objectives of the lines needed to be carefully thought through. There was the danger that removing parking from one side of the road at Market Place would only increase the speed of traffic through to Church Street. There was no practical way that informal white lines in front of the shop could deter longer term parking without also deterring short term "passing trade".
- b. Trees overhanging highway - Marsh Lane. These had now been cut back by BTS at the request of the Clerk.

**1920/73 Amenities**

- a. **Cemetery/Allotments** Repairs to the fencing between the cemetery and allotments had been carried out.
- b. **Closed Churchyard** The pile of cuttings had been removed by Broadland Tree Services
- c. **Play area/Cricket Pitch - Additional dog bin.** BDC had declined to approve the siting of an additional dog bin on the common as it was policy not to provide additional dog bins on Parish Council lands. The Clerk agreed to take this up with the County Councillor

Next meeting will be on Tuesday 10<sup>th</sup> December 2019 at 7.30pm

Cllr Karen Hobley

Chair