

NEW BUCKENHAM PARISH COUNCIL

Minutes of a meeting of New Buckenham Parish Council held via Zoom on Tuesday 8th December 2020 7.30 – 8.50pm

Present: Cllrs Karen Hobley (Chair) Andrew Bingham (Vice-Chair), Don Crossman, Mary Dowson, Steve Highton, Mary Manning.

Also in attendance: Trevor Wenman (Clerk) three members of the public

2021/87 Apologies: There were none.

2021/88 Minutes: Resolved: That the minutes of the meeting held on 10th November 2020 be approved as a correct record (*addendum: subsequent to the approval of the November minutes an error came to light in minute 2021/82. This misidentified the successful contractor, which was in fact Sunshine Gym, with a contract value of £4,986.00 + vat, it was therefore agreed at the meeting on 12th January 2021 that this addendum be added to these minutes, and the minutes of the meeting held on 10th November 2020 have therefore been amended accordingly*)

2021/89 Matters Arising:

- a. Cuffer Lane – this issue had been referred to Old Buckenham Parish Council
- b. There was an outstanding issue with an overgrown hedge at Castle Hill Road
- c. The issue of the drain overflowing at the almshouses need to be raised with the County Council

2021/90 Casual Vacancy: The Council noted formally note Mr Paul Martin has resigned as a Parish Council with effect from 11th November 2020. A formal notice of the vacancy had been published, and that, unless a poll is requested before the next meeting, the Parish Council will be able to fill vacancy by co-option.

2021/91 Declarations of Interest: There were none.

2021/92 Public participation: Resolved that the meeting be suspended to enable public participation. The following issues were discussed:

- i. The Chair had received a letter from White Horse Cottage regarding traffic, the narrowness of the pavements and dog fouling. The concerns were noted, but were the responsibility of the Highways authority.
- ii. Norfolk Wildlife Trust. Some outstanding queries raised by the Chair were awaiting a full response because of COVID-19 restrictions.

2021/93 Financial Matters:

- a. **Financial report** for the month ending 30th November 2020 was noted.
- b. **Snowdrops in the Market Place** There had been discussion about the possibility of wildflower seeding in the part of the Market Place left uncut. The suggestion was to purchase a quantity of snowdrops, and funding had been requested from the Parish Council and the New

Buckenham Society. It was **resolved** to make a donation of £100 towards this project.

c. Payments for December

Resolved: That the following payments be approved or noted as appropriate:

Payments List December 2020 for approval/noting			
Payments marked DDR or STO are for information only			
Payments marked OL/Chq will be paid by online banking, or cheque if the payee's payment details are not known.			
	Net	VAT	Gross expenditure
08/12/2020			
V Baker	60.00	0.00	60.00
Closed churchyard gardening December			
OL/Chq	60.00	0.00	60.00
Charles Oxley	30.72	0.00	30.72
Neighbourhood Plan - reimbursement of printing costs - doxdirect .com			
OL/Chq	30.72	0.00	30.72
PKF Littlejohn	200.00	40.00	240.00
External Audit fees 2019/21			
OL/Chq	200.00	40.00	240.00
Ashley Whaley	80.00	16.00	96.00
(All Pests and Country Services) Installation of dog bin			
OL/Chq	80.00	16.00	96.00
C Oxley	100.00	0.00	100.00
Grant for planting of snowdrops on the Market Place			
OL/Chq	100.00	0.00	100.00
11/12/2020			
EON	25.78	1.29	27.07
Street lights electricity November 2020			
DDR	25.78	1.29	27.07
23/12/2020			
Anglian Water	109.49	21.90	131.39
Water Bill 8/9 -8/12 2020			
DDR	109.49	21.90	131.39
28/12/2020			
Norfolk Pension fund	106.80	0.00	106.80
December 2020 pension contributions			
STO	106.80	0.00	106.80
T Wenman	318.32	0.00	318.32
Clerk's Office Expenses contribution December 2020			
STO	35.00	0.00	35.00
Salary for December 2020 (net of tax and pension contribution)			
STO	283.32	0.00	283.32
Grand Total	1,031.11	79.19	1,110.30

d. Draft Budget 2021-22

The Clerk would circulate a draft budget to Councillors in advance of the January meeting.

2021/94 Planning

(a) New planning applications notified since the last meeting:

3PL/2020/1345/HOU and 3PL/2020/1346/LB

Demolition of single storey extension and erection of new two storey extension and detached cart lodge

Corner Cottage, Market Place

Resolved: that no objection be raised to this application

(b) Planning Decisions notified since the last meeting

The following decision was noted:

3PL/2020/1114/HOU

Erection of 1.65 metre wooden fence and two gates to front and side of property.

Petersfynde, Rosemary Lane

Decision : Approved

2021/95 Neighbourhood Plan

Cllr Manning referred to the informal workshop session held between Councillors and the Neighbourhood Plan Steering Group. The Steering Group were grateful for all Councillors comments on the draft plan.

2021/96 Amenities

- a. Allotments. It was noted that allotment 12 was currently not in a fit state to be handed to a new tenant due to long standing issues with rubbish left there by a previous tenant. Quotations had been received for clearing this away and it was agreed to ask Phil Cook to do this work for the sum of £525
- b. Play Area. Cllr Crossman had ordered several replacement parts for the play area equipment from Playdale.
- c. Cemetery. Comments had been made about dogs being exercised in the cemetery. Councillors were concerned that, even if on leads, it was not appropriate to have dogs on the cemetery (other than guide dogs). The Clerk undertook to look into this when reviewing the Cemetery rules and notices.

2021/97 The next meeting will be held on Tuesday 12th January 2021 at
7.30pm via Zoom

Cllr Karen HobleyChair