

## NEW BUCKENHAM PARISH COUNCIL

Minutes of the meeting held on Wednesday 22 March 2017 7.30- 8.45pm in the Village Hall, Moat Lane.

**Present:** Karen Hobley (Chair), Andrew Bingham, Don Crossman, Mary Dowson, Mary Manning, Steve Highton  
Trevor Wenman (Clerk) District Councillor Adrian Joel  
Members of the public – 21

### 17/53 Apologies received and accepted:

Cllrs Bella Chirodian

### 17/54 New Buckenham Neighbourhood Plan

The Chair welcomed Councillors and residents to the meeting which had been expressly called to hear presentations from the Neighbourhood Plan working group as follows:

- a) Charles Oxley (Chairman of the working group) provided an Introduction to a Neighbourhood Plan: explaining the purpose, national and regional context, status of the final document, and vision for the next 20 years
- b) Mary Manning gave an overview of the process, including achievements to date, the next milestones, end point, and the timing of grant applications.
- c) Robert St John Cooper explained the purpose of the launch on **Saturday 22 April 2017**: This would be an opportunity to explain the process and aims to the general public. It would be a low key event in the village hall, with Working Party members on hand to explain, discuss, listen, and build interest and support for the project.
- d) Violet Highton gave a report on work done to date to prepare a comprehensive database of all residents/individuals living in the NP area, together with a report on the steps being taken to meet the requirements of data protection, as a precursor to conducting a survey of the residents of the village
- e) Mary Dowson provided an overview on the survey questionnaire, with headings, and a an outline of how the findings of the launch will be incorporated into the survey questionnaire.
- f) Mary Manning then gave a brief overview of how the information gathered during the survey will be collated, mapped and 'gaps' identified. There would then be an opportunity to assess the need for further focused pieces of work, led by expert advisers.
- g) To conclude, Charles Oxley spoke on Communications and the website, outlining the need for an independent website that is dynamic, interactive, and engaging.

There then followed a general discussion with questions from the public and councillors.

The meeting closed at 8.45pm

Cllr Karen Hobley (Chair)