NEW BUCKENHAM PARISH COUNCIL

Minutes of a meeting of New Buckenham Parish Council held via Zoom on Tuesday 10th November 2020 7.30 – 9.15pm

Present: Cllrs Karen Hobley (Chair) Andrew Bingham (Vice-Chair), Don Crossman, Mary Dowson, Steve Highton, Mary Manning, Paul Martin
Also in attendance: three members of the public, County Cllr Stephen Askew, Trevor Wenman (Clerk)

2021/74 **Apologies**: there were none

2021/75 **Minutes: Resolved:** That, subject to the addition of references to Cllr Bingham's request for a letter to be sent to Breckland Council about land at Cuffer lane and to his offer to draft an article for Parish News about County Broadband, the minutes of the Parish Council Meeting held on 13th October 2020 be approved as a correct record

2021/76 **Matters Arising**:

Land north of Cuffer Lane. The Clerk reported a conversation he had had with the owner of the land in question. Councillor Bingham questioned whether the information given to the Clerk was correct and, notwithstanding the fact that the land is within Old Buckenham Parish, the Council asked the Clerk to write to Breckland Planning highlighting Cllr Bingham's concerns, copied to the Clerk to Old Buckenham Parish Council.

2021/77 **Declarations of Interest**: There were none

2021/78 **Public participation: Resolved:** that the meeting be suspended to enable public participation, as follows:

a. District/County Councillor report: Cllr Askew asked Councillors to let him know of ay issues regarding the County or District Council
b. Parish Councillor reports
    i. A resident had complained about an overhanging laurel hedge on Castle Hill Rd.
    ii. There had been a positive response to the new display on the Parish Council notice board
    iii. The William Barber Trust had requested action be taken regarding the overflowing drain in front of the Almshouses.
    iv. Cllr Martin informed Councillors that he would be standing down from the Council after this meeting after accepting a new job overseas. Councillors congratulated him and wished him well.
c. Parishioners' Comments & Questions. There were none

2021/79 **Financial Matters**

a. Financial Report
Resolved: That the financial report for the month to 31st October 2020 be noted

b. Payments for November
Resolved: that the standing Order and Direct Debit Payments be noted

and the Cheque payments for November be approved as follows:

	Net	VAT	Gross expenditure
10/11/2020			
Broadland Tree Services	**632.48**	**126.50**	**758.98**
Grounds Maintenance October 2020			
102128	632.48	126.50	758.98
EON	**26.64**	**1.33**	**27.97**
Street lights electricity October 2020			
DDR	26.64	1.33	27.97
T Wenman	**94.08**	**0.00**	**94.08**
Backdated pay rise adjustment April - October 2020 (error in October payment calculation)			
102130	10.08	0.00	10.08
Reimbursement of online payment for replacement football nets for NBJFC			
102130	84.00	0.00	84.00
V Baker	**190.00**	**0.00**	**190.00**
Closed churchyard gardening November (£60) plus additional work agreed at the last meeting (£130)			
102129	190.00	0.00	190.00
D Crossman	**78.36**	**11.67**	**90.03**
reimbursement of expenss - warning tape (£20) and spare part for swing from Playdale			
102131	78.36	11.67	90.03
28/11/2020			
T Wenman	**283.32**	**0.00**	**283.32**
Salary for November 2020 (net of tax and pension contribution)			
STO	283.32	0.00	283.32
Grand Total	**1,304.88**	**139.50**	**1,444.38**

c. Community Car Scheme

Councillors were informed that Violet Highton had stepped down as co-ordinator of the Community Car Scheme, and that Geraldine Walsh had volunteered to take up her role for the time being. The outstanding balance on the Community Car Scheme had been transferred to the Parish Council's bank account and all future payments to drivers would be paid by the Parish Council. Noting that the Community Car Scheme was not being used, and most drivers were themselves in a vulnerable age group, and given the considerable measures that would be required for volunteer drivers to be able to operate in a COVOD-19 secure way, it was **Resolved**:

i. that the Parish Council suspend operation of the Scheme until the end of January 2021, and review this at the January meeting;
ii. to decline the second half of the Breckland Council grant for 2020/21; and
iii. that the Council's sincere thanks be conveyed for her work as Community Car Scheme Co-ordinator.

d. Banking Arrangements

It was noted that the Chair and Vice Chair as cheque signatories had been given online access to the council's bank account, but Barclays had not confirmed this to the Clerk or given the Clerk the necessary access.

2021/80 Planning

a. Applications received:

REFERENCE:	3PL/2020/1114/HOU
PROPOSAL:	Erection of 1.65 metre wooden fence and two gates to front and side of property.

LOCATION:	Petersfynde, Rosemary Lane

Resolved that, whilst the Parish Council does not formally object to this proposal, it is concerned that the erection of the fence will make that part of Rosemary Lane more of an alleyway in appearance. It is hoped that the fence will not diminish the character of the road.

(b) Planning Decisions notified since the last meeting

The following planning decisions were noted.

3PL/2020/0934/LB

Replacement of five timber casement windows and sills on south and west sides of cottage.

Thatched Cottage, Marsh Lane

Approved

3PL/2020/0962/HOU & 3PL/2020/0963/LB

Repairs to bulging and cracking brickwork, replacement windows and doors, rooflights to rear facing roof, rewiring, replumbing, removal of unsympathetic previous repairs and reinstatement of breathable finishes.

4 Chapel Street

Approved

2021/81 Neighbourhood Plan The Neighbourhood Plan Steering Group has invited Parish Councillors to an online workshop on Monday 7th December to discuss the revised Plan, which would be circulated in the week commencing 22nd November.

2021/82 Play Area

The Council considered the quotations received from Sunshine Gym, Freshair Fitness and Mort Sport and Play Ltd for the supply and installation of adult outdoor fitness equipment

Resolved: That the quotation of Freshair fitness be accepted in the sum of £6733.90 plus VAT, to be funded from the Community Project Fund.

2021/83 Allotments

There were issues with the state of plot 12, which appeared to have been used as storage for a number of waste items which needed to be removed before it could be handed to a new tenant or tenants. The Clerk agreed to ask Phil Cooke to clear the ground for a fee.

2021/84 Amenities:

a. Grounds Maintenance. The additional tree works in the cemetery and between Moat Lane and the Cricket Pavilion had been carried out.

2021/85 **Coronavirus update.** There had been no significant change to current regulations or advice as they applied to Parish Councils, and it appeared likely that the Council's meetings would continue to be held online for the foreseeable future.

2021/86 **Next Meeting** The next meeting would be held on Tuesday 8th December 2020 at 7.30pm via Zoom

Cllr Karen Hobley

Chair

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